



LEVITTOWN PUBLIC LIBRARY

1 BLUEGRASS LANE LEVITTOWN, N.Y. 11756-1292 (516) 731-5728 FAX (516) 735-3168

<http://www.levittownpl.org>

LEVITTOWN PUBLIC LIBRARY

Growing with Our Community

TRINA REED, DIRECTOR

MINUTES OF THE REGULAR MEETING OF THE LEVITTOWN PUBLIC LIBRARY BOARD OF TRUSTEES

March 4, 2015

Pledge of
Allegiance and
Moment of
Silence:

The Pledge of Allegiance was said.

Call to Order and
Roll Call of
Members:

The meeting was called to order by Mrs. Maher at 8:04 p.m. Present were Mrs. Maher, Mr. Greller, Mrs. Santer, Mr. Dalton, and Mr. Santer, joined by Mrs. Reed, Director, and Ms. Hoffman, Assistant Library Director.

Approval and
Signing of
Minutes:

Minutes from February 4, 2015

Correction to February 4, 2015 minutes:
Page 4, Foundation Committee, change "Liotta" to
"Leotta."

MRS. SANTER MOVED AND MR. SANTER SECONDED
THE APPROVAL OF THE AMENDED MINUTES. ALL
APPROVED.

Financial Report
of the Library:

MRS. SANTER MOVED AND MR. SANTER SECONDED
THE APPROVAL OF GENERAL FUND WARRANT FOR
FEBRUARY 2015 IN THE AMOUNT OF \$453,074.73,
AND CENTRAL LIBRARY FUND WARRANT FOR
FEBRUARY 2015 IN THE AMOUNT OF \$4,930.30. ALL
APPROVED.

The cash balance report as of February 28, 2015 is
\$4,480,781.64.

MRS. SANTER MOVED AND MR. GRELLER
SECONDED THE REQUEST FOR TAX FUNDS FROM
THE SCHOOL DISTRICT IN THE AMOUNT OF
\$604,462.00 AS OF APRIL 2, 2015. ALL APPROVED.

MRS. SANTER MOVED AND MR. SANTER SECONDED TO ACCEPT THE CAPITAL PROJECTS FUND WARRANT FOR FEBRUARY 2015 IN THE AMOUNT OF \$43,461.09. ALL APPROVED.

A Chase Monthly report for the Board of Trustees information is included in their packet.

Motion to accept final 10% of 2014 Local Library Services Aid (LLSA) check in the amount of \$1,258.00.

MRS. SANTER MOVED AND MR. SANTER SECONDED TO ACCEPT THE FINAL 10% 2014 LOCAL LIBRARY SERVICES AID (LLSA) CHECK IN THE AMOUNT OF \$1,258.00. ALL APPROVED.

Unfinished
Business:

A. Proposed 2015-2016 Budget

Mrs. Reed stated that the 2015-2016 Proposed Budget stays under the tax cap. Electronic Resources has been added under Total Library Materials because of the increase in the amount of electronic resources purchased.

MR. SANTER MOVED AND MR. GRELLER SECONDED TO APPROVE THE 2015-2016 PROPOSED BUDGET. ALL APPROVED.

B. H2M – Tabled until the Library Attorney arrives.

C. Library banking

Mrs. Reed stated that JP Morgan Chase has extended the deadline for the fees that will start being charged to the library until May 15th. They are still investigating other banks.

D. RAVCO – Tabled until the Library Attorney arrives.

Personnel
Changes:

MR. SANTER MOVED AND MRS. SANTER SECONDED TO APPROVE THE PERSONNEL CALENDAR FOR THE PERIOD FEBRUARY 2015. ALL APPROVED.

1 SECURITY STEEL DESK (GRAY) NO SERIAL NUMBERS FOUND

1 STEELMASTER DESK (GRAY) NO SERIAL NUMBERS FOUND

1 WOODEN OFFICE MAX EURO CART (COMPUTER DESK LEG BROKEN) NO SERIAL NUMBERS FOUND

1 COLE-STEEL FILING CABINET (GRAY) NO SERIAL NUMBERS FOUND

ALL APPROVED.

Meeting and Conferences

- A. Levittown Schools 19th Annual Recognition Dinner – Thursday, March 12, 2015, Panther Room, Levittown Memorial, 6:30 p.m.
- B. Family Place Training Institute – March 23-26, 2015
- C. **Regular Board Meeting – Wednesday, April 1, 2015**
- D. LTA Trustee Institute – May 1 and May 2, 2015; Syracuse, NY
- E. **Regular Board Meeting – Wednesday, May 6, 2015**
- F. **Long Island Library Conference – Thursday, May 7, 2015; Melville Marriott**
- G. **Library & School District Budget Vote – Tuesday, May 19, 2015**
- H. **Regular Board Meeting – Wednesday, June 3, 2015**

Executive Session:

MR. GRELLER MOVED AND MR. DALTON SECONDED TO ADJOURN TO EXECUTIVE SESSION FOR PERSONNEL AND LEGAL MATTERS AT 8:47 PM. ALL APPROVED.

Adjournment:

The open meeting resumed at 9:36 p.m.

MR. DALTON MOVED AND MR. SANTER SECONDED TO ACCEPT THE COLLATERAL AGREEMENT BETWEEN THE LEVITTOWN PUBLIC LIBRARY, HSBC BANK USA, AND BANK OF NEW YORK MELLON. ALL APPROVED.

MR. GRELLER MOVED AND MR. SANTER SECONDED TO AFFIRM THE DIRECTOR'S DENIAL OF PENDING GRIEVANCES ON THE SAME GROUNDS AND THE ADDITIONAL GROUND THAT THE REQUEST TO CONVERT VACATION TO BEREAVEMENT WAS UNTIMELY. ALL APPROVED.

MR. DALTON MOVED AND MR. SANTER SECONDED TO ADJOURN THE REGULAR MEETING AT 9:38 PM. ALL APPROVED.

Respectfully submitted, Eileen O'Rourke



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MINUTES OF THE EXECUTIVE SESSION
OF THE REGULAR MEETING
OF THE LEVITTOWN PUBLIC LIBRARY
BOARD OF TRUSTEES
MARCH 4, 2015

Mrs. Maher called the Executive Session to order at 8:52 p.m. Present were Mrs. Maher, Mr. Dalton, Mr. Greller Mrs. Santer, and Mr. Santer, joined by Mrs. Reed, Ms. Hoffman, and Mr. Truncale, the Library Attorney.

The Director and the Board discussed personnel and legal matters.

MR. SANTER MOVED AND MR. GRELLER SECONDED TO RESUME THE OPEN MEETING AT 9:35 PM. ALL APPROVED.