



LEVITTOWN PUBLIC LIBRARY

1 BLUEGRASS LANE LEVITTOWN, N.Y. 11756-1292 (516) 731-5728 FAX (516) 735-3168
<http://www.levittownpl.org> Trina Reed, Director

Growing with Our Commur

AGENDA SECOND OPEN BUDGET MEETING & REGULAR BOARD MEETING 7:00 PM, WEDNESDAY, MARCH 2, 2022

Via Zoom - login information is listed at: <https://www.levittownpl.org>

And in person – 1 Bluegrass Lane, Levittown, NY 11756; Meeting Room 1

- I. PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS PRESENT
 - A. Present:
- III. MOTION TO ENTER INTO EXECUTIVE SESSION FOR MATTERS OF CONTRACT AND PERSONNEL
- IV. RE-ENTER PUBLIC SESSION APPROX. 8:00 PM
- V. APPROVAL AND SIGNING OF MINUTES (February 2, 2022)
- VI. FINANCIAL REPORT OF THE LIBRARY
 - A. Monthly expenditures to be approved (General Fund, Imprest Account, Coffee Café Account & Withholding Account)
 - B. Monthly expenditures to be approved for Capital Projects Fund
 - C. Cash balance report: General Fund – \$5,947,332.67 & Capital Projects – \$34,423.70
 - D. Monthly expenditures to be approved for Central Library Fund
 - E. Central Library Fund spent to date for 2022: \$49,157.09 & Central Book Aid spent to date for 2022: \$6,682.20
 - F. Chase credit card monthly report
 - G. Request for tax funds from School District - \$655,641.00 – April 7, 2022
 - H. Motion to accept checks from Progressive for damage to Bluegrass Lane entrance lamp post in the amounts of \$4,869.17 (electrical work) and \$3,250.00 (pole repair)
 - I. Motion to transfer \$100,000.00 from the General Fund to Capital Projects
- VII. UNFINISHED BUSINESS
 - A. Construction update
 1. Interior/Exterior Renovation & Parking Lot Expansion Project
 - a. Paragon One Installers, Inc. Proposal #1893 - \$7,576.90
 - b. Paragon One Installers, Inc. Proposal #1894 - \$6,956.66
 - B. 2022-2023 Proposed Library Budget
 1. Motion to accept the 2022-2023 Proposed Budget
 2. Motion to approve the Budget Mailer printing and mailing cost
 - C. Stony Brook Social Work Intern Program
- VIII. PERSONNEL CHANGES
 - A. Motion to accept the Personnel Calendar
- IX. COMMUNICATIONS
 - A. Patron phone call
- X. PERIOD FOR PUBLIC EXPRESSION

(turn over)

XI. DIRECTOR'S PROGRESS AND SERVICE REPORT

- A. Buildings and Grounds
 - 1. Bluegrass Lane Lamppost
- B. System development
 - 1. Member Library Director Meeting – Wednesday, February 16, 2022
 - 2. NLS Board Meeting – Monday, February 28, 2022
 - 3. NYLA Advocacy Day – Wednesday, March 2, 2022
- C. Public Service and Programs
- D. Department Head Reports
- E. Miscellaneous
 - 1. YES Community Counseling Center Partnership

XII. COMMITTEE REPORTS

- A. Foundation Committee

XIII. NEW BUSINESS

- A. Motion to approve the 2022/2023 Sunday schedule
- B. Suspension of COVID Safety Plan
- C. Motion for the Disposition of Equipment
- D. Nassau County Community Revitalization Program (CRP), Inter-municipal Agreement (IMA)
 - 1. Motion authorizing the Library to enter into the Community Revitalization Program (CRP), Inter-municipal Agreement (IMA) with Nassau County for the renovation of meeting rooms 1 and 2 in the Levittown Public Library
 - 2. Motion to authorize Trina Reed, Library Director to sign the agreement on behalf of the Library

XIV. MEETINGS AND CONFERENCES

- A. NY Library Advocacy – Wednesday, March 2, 2022
- B. 2022 PLA Annual Conference – March 23-25, 2022; Portland, OR; in-person and virtual
- C. **Regular Board Meeting – Wednesday, April 6, 2022**
- D. **Regular Board Meeting – Wednesday, May 4, 2022**
- E. **Library & School District Budget Vote – Tuesday, May 17, 2022; 7:00 a.m. – 8:00 p.m.**
- F. **Regular Board Meeting – Wednesday, June 1, 2022**
- G. 2022 ALA Annual Conference – June 23-28, 2022; Washington, DC
- H. 2022 NYLA Annual Conference – November 2-5, 2022; Saratoga Springs, NY

XV. ADJOURNMENT – Time
