DEPARTMENT HEAD REPORTS

2026 October Children's Report

Submitted by Jackie C., Head of Children's

In celebration of Fire Safety Month, families had to find how many "Marsha the Dalmatians" were hidden around our room. The winning guesses will go into a raffle to win a yearly family membership to the Nassau County Firehouse Museum.

Our Student Artwork partnership with the Levittown School District has resumed, and it really helps liven up our room with their creative art pieces.

Over 200 people visited our Free Costume Shop this October. We will continue collecting costumes until after Halloween so we can restock for another successful shop next year.

Below is an image of our Banned Books display. This display always gets a lot of attention, with patrons curious why certain books were banned; sometimes it is because the author is listed incorrectly, or the wrong book was banned, showing how dangerous banning books can be.

2026 October Teen Services Report

Submitted by Jessica C., Head of Teen Services

- Last month, we welcomed Kyle F. to our department. Kyle started as a full-time Teen librarian on September 28th. He will handle STEM programs, serve as our department's social media liaison, and take on other responsibilities that will be a big help for our departmental workflow. We are excited to work with him!
- Erin, Noureen, and I received a brush-up on the Cricut and Cricut Design Space from Christian in the Technology Center/Innovation Station. Christian also gave an IS tutorial to Kyle.

- On September 27th, Noureen attended the in-person Summer Reading Wrap-Up Meeting at NLS. She and other Teen librarians discussed their successful summer programs, what worked and what did not work, and other summer reading particulars.
- We are proud to have been the first Long Island library to work with the Mobile Museum of Tolerance, an initiative of the Museum of Tolerance in Los Angeles. Although we had small groups in attendance on September 30th, the adults and teens who visited were impressed by the immersive and educational experience that the bus provided.
- On Thursday, October 1st, nine teens came in person to make 50 sunshine bags for homebound patrons. Each bag included a card, bookmarks, a snack, and crafts. Kathy C. in the Homebounds Department will deliver them to the patrons over the next few weeks.
- Noureen attended the Performer's Showcase on Monday, October 5th. This yearly event is organized by Renee McGrath at NLS and takes place at the Long Island Children's Museum. Noureen came back with two potential programmers and is in the process of booking a craft program with one of the performers she saw at the event.
- We sent 137 literacy kits to Catherine Barretta at the Bryant Library; Catherine handles outreach for NCLA and sends the kits to Head Start programs, where they are distributed to children in need.

2026 October Adult Reference Report
Submitted by Manny M., Head of Reference

Catherine attended the January 2027 Database Purchases/Renewals Roundtable on October 8 via Zoom.

On October 5, Lucia gave the ELL class a tour of the library and its many offerings.

On November 10, George will discuss the Met Museum exhibit Krasner and Pollock, along with the novel *An Accidental Corpse* about Jackson Pollock's death.

Twelve people attended Emily's October 8 program, *How to Preserve Your Home Movies.*

CONTENTdm, the platform we use for our digital archives collection at New York Heritage, is getting a major update from OCLC. Emily attended an OCLC program on October 6th to preview the updates and will be trained on the new platform with LILRC sometime next year.

On October 16, George and Ana attended LILRC's 35th annual Conference on Libraries and the Future: *How I Learned to Stop Worrying and Manage AI*. Their reports are included.

2026 October Circulation Report
Submitted by Laura Z., Head of Circulation

We continue to check in materials delivered from NLS and items returned in the book drop. Very few patrons use the contactless pick-up service at this point. Our total number of appointments to date is 4,126. We search the send item list twice a day.

We assist patrons who call or walk in and want to register for a trip or program. The signups continue to be busy. Since the last report, signups have included a scrapbooking class, a music program, a Paranormal Long Island program, a craft class, two book discussions, Ivy Lane play tickets, a cooking class, a special-level craft class, and a memory loss craft class. We also registered participants for hearing screenings, outdoor chair yoga, a Brain Health talk, and a Medicare program, all parts of our Age Well Expo. We continue to collect fees for programs or trips that require them.

Passport appointments have picked up again since the last report. We have accepted 7 Adult and 17 Juvenile applications since the last report.

We have issued 149 Adult cards, 424 YA cards, and 25 Juvenile cards since the last report. Cecillia continues to make young adult cards for middle school students and gives them to Jessica to distribute to teachers. We have transferred 5 digital cards to physical cards since the last report. Eileen and I continue to answer emails about renewing or replacing physical or digital cards.

2026 October Technical Services Report
Submitted by Priya B., Head of Technical Services

- Best Sellers Club - We currently have 80 members registered. This is the same as last month.
- I attended a virtual Library Social Work Science Cafe that focused on De-Escalation Techniques. It was an informative training that reinforced how to handle difficult situations.
- I worked on editing and proofreading the newsletter.
- We helped to get the newsletter mailed.
- We continue to fill high-demand holds using CLA funds, and this is helping to reduce wait times for patrons throughout the system.
- I would like to thank my staff for their continued hard work getting the items in the hands of the patrons as soon as possible.

2026 October Technology Center Report
Submitted by Christian M., Head of Technology Center

In September, patrons utilized the technology in the Innovation Station 273 times.

We have six class visits scheduled for October. We also have two programs: Fall into Scrapbooking for adults, and Kandi for Beginners for teens.

We have added several new items to the Library of Things. The Nex Playground is a controller-free gaming system that players control with their bodies. It provides active fun for the whole family. We also added a laser level and Nintendo Switch 2 consoles.

2026 October Homebound Report
Submitted by Kathy C., Head of Homebounds

In September, we completed 66 residential homebound visits and delivered 298 items. Along with Lauren from Reference, we visited the Wantagh Senior Center on September 8 and 22. We discussed Library Card Signup Month and informed patrons of the different ways to use their memberships to access library materials, programs, and online resources.

AARP hosted their monthly defensive driving program on September 8, with 13 attendees. The defensive driving program hosted by Empire Safety Council was canceled due to the Library's storm closure on September 26.

Due to a change in United States Postal Service package tracking procedures, we are transitioning from direct meter postage printing to PitneyShip online services when using Priority Mail and Library Mail classifications.

Part-time staff assisted with Tech Center Clerk coverage and Innovation Station support. Our Page, Kaitlyn, was happy to prepare and decorate the lobby collection boxes for The Great Giveback.

2026 October Public Relations Report
Submitted by Jackie N., Head of Public Relations

On September 22, 2026, I attended a virtual seminar about holiday programming.

We attended meetings for the LPL 75th Anniversary Celebration, "Party Through the Decades," both in the library and on a field trip to Levittown Hall. We are creating flyers and media slides to promote this event.

On September 29, we hosted a presentation from the Stony Brook World Trade Center Health Program, including a documentary and a panel of 9/11 first responders who shared emotional accounts of their experiences during that time and the 25 years that followed.

On September 30, we aired the documentary *The Librarians,* followed by a discussion led by Frank McKenna, Director of the Seaford Public Library.

Over 30 people attended the *Best of Laurel and Hardy Silent Movie* presentation on October 5.

On October 15, we held our annual Age Well EXPO. The day included several events: hearing screenings, outdoor chair yoga, presentations on brain health and Medicare, an author talk on Alzheimer's, document shredding, and local community health care providers and agencies that provided information and resources to help people age healthy and secure.

People sang and danced in the aisles during the indoor music concert on October 18.

Stony Brook 9/11 First Responders

Gerry Ferretti and The Mutant Kings Concert

Age Well EXPO Outdoor Chair Yoga

Age Well EXPO Exhibition Hall setup

Age Well EXPO Presenters:
Brain Health Talk Author Gina Interdonato Medicare

2026 October Custodial Report
Submitted by Ken M., Head of Custodial

Attending to daily library needs: Continue with deliveries to and from NLS, UPS, etc., emptying book bins, and changing light bulbs and ballasts as needed. Dusting, cleaning, disinfecting, lawn care, and bathroom sterilization are all ongoing. Post office drop-offs and ordering supplies occur on an ongoing basis. Children's artwork is taken up and down as needed.
Corkery: Waiting for a price to replace some Exit lighting.
Staff Restroom: Needs a new paper towel dispenser. **Completed**.
Johnson Controls: Power supply issues in zones 37 and 38; replace the old batteries. Work order created. Replaced hold-up in PR; batteries in the reference ceiling. **Completed.**
Bathrooms: Installed new product dispensers in the reference area restrooms, the women's restroom downstairs, and the ADA restroom; completed all 4 installations. Worked with William, showing how to properly use a diamond drill bit; completed the installation of all new product dispensers. **Completed.**
Johnson Controls: submitted a work order to find out why the carbon dioxide alarms keep sending the fire department when we lose power. That should not be the case. Turns out the operator isn't opening the alarm messaging on their end; they are just sending the fire department. Tech was on the phone with the branch of their office that handles this. Unknown if it was resolved. Will see what happens during the next power outage.
Relay-Metro and Accurate Fire Equipment: William spent much of the day inventorying our fire extinguishers with the company. He recorded how many need testing and marked off locations on our sheet as he went.